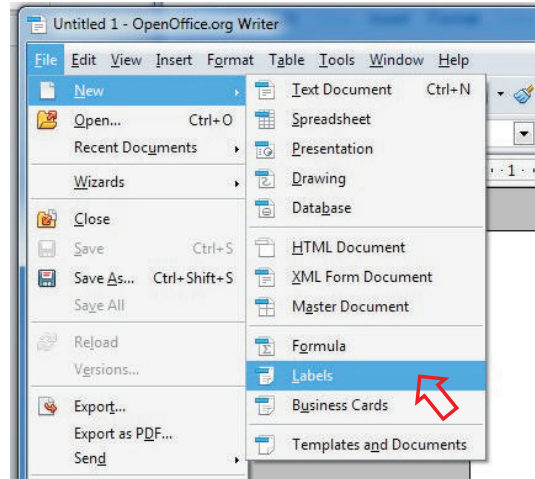


Creating Label Templates in Open Office

1

Go to **File -> New -> Labels**



2

Click on the Format tab

Enter the details supplied for the labels you are using.

As you do this, an illustration will change to reflect the actual size of the labels you have.

When the label is complete, click Save

Enter the brand and type of label, for example "Book Cover Co" "19 x 24 label"

Click "New Document".

Your label template page is now complete!

