

The Book Cover Co presents...

How it's done

A guide to covering and protecting your books

Profold+

Unifold Pro

This instruction guide shows you how to cover your books using a dust jacket sleeving with a self adhesive strip. This is either Profold Plus or Unifold Pro

Covering with Unifold Pro or Profold Plus

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Step 1

Roll out the required amount of covering, and insert the book jacket as shown. The printed side of the jacket must be against the side with the adhesive strip.

Slide the book jacket to the very edge of the material, This will prevent a gap showing on the bottom edge of the covered book.



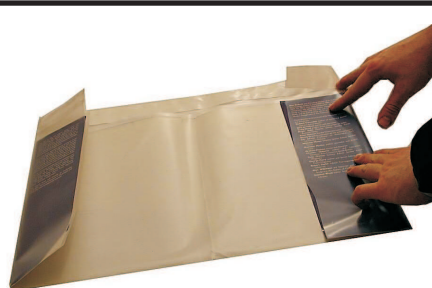
Step 2

Flatten out the book jacket, and cut the required length of covering. If you have many books of the same size, you may wish to cut the pieces to size beforehand to save time.



Step 3

Folding along the original lines of the dust jacket will give the covering good definition and improve the appearance of the covered book, however you may wish to avoid this on delicate books.

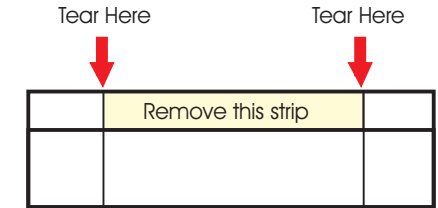


Running along the crease line with a

Step 4

The adhesive strip is covered with silicone paper, tear this at the folds you have just made. Remove the silicone paper from the section between the folds, exposing the adhesive.

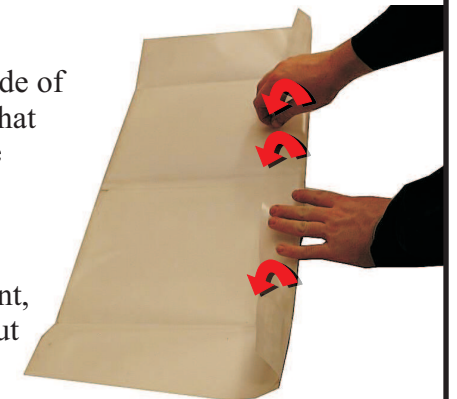
The adhesive at the end flaps should still be covered by the paper strips. See the diagram to the right for a clearer idea of what should be done.



Step 5

Fold the top edge so that the exposed adhesive is pressed against the back side of the jacket. When folding, make sure that the fold is right against the edge of the book jacket.

With Unifold, take care when sticking down the flap because this is permanent, you may wish to create the fold without removing the backing paper before committing to sticking it down. With Profold Plus it can be repositioned.

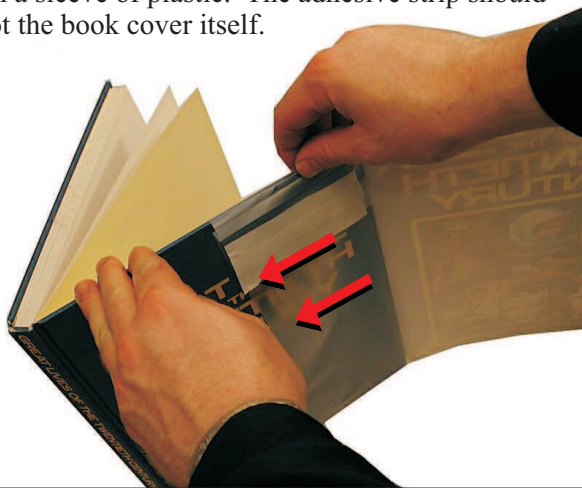


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Step 6

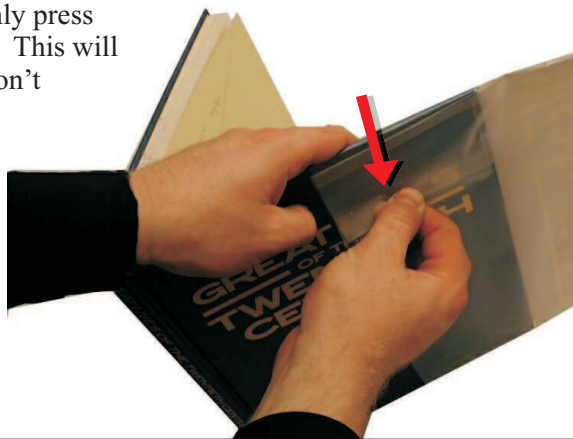
Slide the sleeving onto the front cover of the book as shown. The crease in the book jacketing should be against the edge of the cover, and the cover should be enclosed in a sleeve of plastic. The adhesive strip should be against a layer of plastic, not the book cover itself.



Step 7

Remove the strip of silicone paper from the adhesive strip. Stretch the plastic downwards as shown, then firmly press the adhesive strip to the plastic. This will result in a tight sleeve which won't fall off the book cover.

You're nearly done!



Step 8

Now for the tricky bit - open the book right up - how far you need to open it depends on the size, and insert the back cover in to the flap, much the same as in step 5.

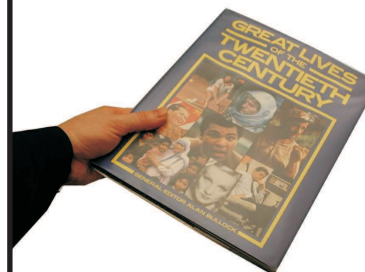


Reach inside the opened flap, and repeat step 7, making sure that it is stuck down very firmly.

Congratulations!

Your book should now be covered, and protected against spills, scrapes, stains and handling damage.

We hope you have found this guide to be useful. If you have had some difficulties and would like some help, please contact



Comments? Questions? Corrections?

If you've seen something that needs correction, or you have an addition or suggestion for this guide, please let us know. We welcome any feedback, and pay attention to your suggestions.



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